Library Help Sheet
BUAD 345 – Organizational Behavior

Reference Books (1st floor)
Encyclopedia of Industrial and Organizational Psychology HF554.8 .E498 2007

Subject Headings

<table>
<thead>
<tr>
<th>Management HD28-HD70</th>
<th>Communication in organizations HD30.3</th>
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<td>Organizational behavior HD58.7</td>
<td>Corporate culture HD58.7</td>
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<td>Organizational change HD58.8</td>
<td>Organizational effectiveness HD58.9</td>
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<td>Teams in the workplace HD66-HD66.7</td>
<td>Corporate governance HD2741</td>
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<tr>
<td>Work environment HD7260-HD7780.8</td>
<td>Group decision making</td>
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Location of Books
Stacks – all 3 floors  A-L (3rd floor)  M-T (2nd floor)  U-Z (1st floor)
Reference – 1st floor, beginning near reference desk

Recommended Databases
Business Source Complete – company profiles, business news, analysis, scholarly articles
IBISWorld – Industry performance, industry outlook, competitors
Mergent Online – Company financials, annual reports, competitors
Psychology & Behavioral Sciences Collection
PsycINFO

Relevant Journal Titles
Corporate Governance  Industrial and Corporate Change
Creativity & Innovation Management  International Journal of Selection & Assessment
Gender, Work, and Organization  Journal of Occupational & Organizational Psychology
Group Dynamics  Journal of Organizational Change Management

Locating Articles
Electronic Journals
➢ Use Journal Finder (libraries’ home page under Find Articles) to see if we subscribe to the journal
Print/Microform Journals
➢ To see if we have a journal in print, microfilm, or microfiche, do a Basic Search in libraries’ catalog.

Location of Print/Microform Journals
➢ Current – current periodicals area, first floor; Stacks – library shelves, all floors
➢ Microfiche – red cabinets, first floor; Microfilm – gray cabinets, first floor

InterLibrary Loan (ILLIAD)
➢ If journal isn’t at UMW, fill out an ILL request (libraries’ home page under “Find Other Resources”)

Citing Sources / References
Copies of citation/style manuals can be found at Simpson Reference Desk, and in the stacks. For other guidelines and examples, from UMW Libraries home page, see “How do I... cite sources”
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Business Source Complete

Thesaurus: type search terms into the second box to browse the business thesaurus.

Click on preferred terms (highlighted in blue) to see how they are defined in Business Source Complete.

Clicking on a highlighted term shows definition and related terms that might be useful for your search.
**Mergent Online – Company Financials**

**Search by company name/ticker symbol or by industry classification code**

- USA Company Database (Active)
- USA Company Database (Inactive)
- International Company Database (Active)
- International Company Database (Inactive)
- D&B Private Company Database

**Classification Search - Select one of the criteria**
- Primary SIC
- Primary NAICS
- MIC (Mergent Industry Code)

**Company Details Synopsis**
- Industry codes (NAICS, SIC), number of employees and shareholders, executive bios, company history.
- Use tabs to find Company Financials, industry reports, SEC Filings, and Competitors.

**Starbucks Corp. (NMS: SBUX)**
- **Address**: 2401 Utah Avenue South, Seattle, WA 98134 United States
- **Phone**: 206-447-1575
- **Fax**: 206-447-0628
- **Company Website**

- **Incorporated**: November 1985, WA, United States
- **IRS Number**: 911325671
- **CUSIP**: 06524410
- **Auditor**: Deloitte & Touche LLP
- **Legal Counsel**: Preston Thorgimson Shidler Gates & Ellis
- **Country**: United States

- **Sector**: Beverages
- **Industry**: Roasted coffee (SIC: 2055)
- **Industry**: Coffee and Tea Manufacturing (NAICS: 311920)

- **Number of Employees**: 130,000 (Approximate Full-Time as of 10/03/2010)
- **Number of Shareholders**: 21,700 (approximate record) (as of 11/12/2010)

**Company Financials**
- **Data is available for up to the past 15 years**
- **1. Choose Annual or Quarterly Data**
- **2. Select desired report** (balance sheet, income statement, etc.)